

Steward's Report

Bicycle Lane Changes

While changes to the bicycle lanes along George Street were approved by Council, we do not yet know the exact date of implementation of this plan. Staff have informed our regular users of this change and we will be preparing information about nearby parking areas to be ready to circulate as soon as the changes take effect.

Changes to Neighbouring Property (741 George)

Work on the properties of our southern neighbour has been underway since early July and appears to be occurring slower than the property own anticipated. We have agreed to take on the design portion of the planting barrier between our property and the parking being constructed at 741, with a financial contribution to the project being made by the neighbouring property owner. This has been done in consultation with our landscape architect who had concerns that we should maintain control of the design in order to protect the integrity of the Grounds Master Plan. Staff are currently working to establish a timeline on this project to be completed this fall.

Journal of Undergraduate Studies at Trent (JUST)

Relaunch plans have been developed over the summer for JUST. A new and updated web presence for JUST will be launched in late August with new content that was submitted in the spring. In addition, JUST will be partnering with the YouTrent Symposium to work on generating and soliciting new content, and providing support for the Symposium.

Updates to Room 301

Storage furniture has been purchased for 301 and the final painting of the trim will be happening between now and September. The space will be ready for use in September and will act as the principle working space for JUST. The Trent Film Society has also signed on as a tenant for this new multi-user space. We will be advertising the space starting in early September for other groups.

Workstations and computers are now installed in 301, along with a new card-access lock. The next phase of the project will be purchase of some storage furniture, a large scale display and the necessary equipment and cables to integrate the existing computers and visiting laptops. Software must also be acquired. Work will continue over the summer to complete this space for use in the Fall.

Work Study Funding

We have received approvals for our TWSP funding for 2015-16 and have been granted 7 positions, a considerable increase over previous years. The Steward will be adjusting the staffing portions of the budget to account for the increased staffing levels as we are still responsible for 25% of the wages of each position (approximately \$600 per position). In combination with other changes happening with staffing levels, it is anticipated that these changes will be cost neutral in comparison to the budget as previously approved by the Board, and will be presented at the next Board meeting.

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For Information

- Repairs were undertaken on the exterior door to the main office (room 103) to repair a loose doorknob;
- Our annual Heritage Inspection occurred over the summer. There were no unexpected items raised, however it has been recommended the remaining portions of the balcony be removed until the balcony is completely repaired;
- The masonry repairs scheduled for summer 2015 have been delayed, we are awaiting word from the contractor doing the work as to when the anticipated start date for the work will be. Should the project extend into ye16, the budgetary amount for this work will be carried forward from this year;
- Repairs to the shingles of the southern side of the Link roof need to be undertaken, we are currently attempting to find an available contractor who is able to undertake this work. The project needs to be complete by winter, but is not urgent and staff anticipate that workers will be more available once the summer construction season is over;
- The lighting in 104 has been upgraded from out dated fluorescent to LED spot lighting;
- Repairs to the driveway were conducted in July and the potholes have been removed;
- Trees along the west side of the Dining Hall were trimmed by the City as they were beginning to make contact with the building;
- Due to the major wind storm of the summer, several branches came down on the South Lawn and required bringing in a company to clear the branches;
- The main router for the building's internet was replaced due to the previous one failing, the replacement has stabilized the building network;
- We have applied again for Youth Interns via the Ontario Library Association and are awaiting the results of our grant application;
- The SCR coffee machine has been out of commission for most of the summer due to theft and damage to the coin tray that prevented us from being able to make use of the machine. We have repaired the damage and staff are being vigilant regarding security of the machine;
- The annual floor refinishing of the Dining Hall and Hobbs will be occurring during the week of August 24th;
- Staff have been working on finalizing the accessibility plan and hope to have a viable plan in place for Fall 2015 so that planning for implementation and fundraising can begin;
- Repairs to B103 continue at a slow place, staff are arranging for an electrician to remove the old wiring in the space so that deconstruction of the area can be completed and the next phase of renovation can begin;
- We received a donation of stacking chairs from a new regular user, the Tai Chi Society;

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- Staff are working to develop a new reporting template for the Board starting in September.